



# IGCS 2022 **NIVC**

ANNUAL GLOBAL MEETING NEW YORK CITY  
SEPT 29 - OCT 1

## Guidelines for Sessions with Voting

**Important! Moderators and/or Speakers in voting sessions are requested to come to the Speaker Ready Room a day prior to their session to meet with an IT technician for a brief review and explanation on how the session will run, how the voting works and to answer questions they may have.**

### BEFORE THE SESSION

- You are kindly requested to visit the Speaker Ready Room onsite on the 4<sup>th</sup> floor of the Meeting Venue **one day before your session** if your session is scheduled to feature interactive voting with the audience.
- In the Speaker Ready Room, please test the system and check the questions and answers for possible mistakes.

### DURING THE SESSION

- The speaker and/or moderator who has prepared the voting should read each question and its answers to the audience and say: "please vote now". At this point, the onsite technicians will open the voting in the app and on the virtual platform\*.  
*\*Virtual platform voting is available only for the live-streamed sessions in Hall 501.*
- To end the voting, please announce "the voting is now closed" or say "please close the voting".
- Once voting is closed, the results will be shared with the presenter and the audience for discussion.

### PRESENTATION AND MODERATION GUIDELINES

For detailed presentation and moderation guidelines please visit the [IGCS 2022 Digital Speaker Ready Room](#) where you can find helpful resources to help prepare you for your role.

In case of questions, please [contact](#) the IGCS 2022 Secretariat or find us onsite in the Registration Area on the 5<sup>th</sup> floor of the Meeting Venue.

Thank you for your valuable contribution to the success of the 2022 IGCS Meeting!